

# The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Letts
- Cabinet Member for Resources – Councillor Barnes-Andrews
- Cabinet Member for Education and Change – Councillor Jeffery
- Cabinet Member for Children's Safeguarding – Councillor Chaloner
- Cabinet Member for Communities – Councillor Kaur
- Cabinet Member for Economic Development and Leisure Services – Councillor Tucker
- Cabinet Member for Environment and Transport - Councillor Rayment
- Cabinet Member for Health and Adult Social Care – Councillor Shields
- Cabinet Member for Housing and Sustainability – Councillor Payne
- **Officer Key Decisions**



This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked \* on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

<b>Report</b>	<b>Decision Expected</b>	<b>Portfolio</b>
Price Review for Leisure and Culture services	17 February 2014	Environment and Economy Directorate
Admission Arrangements for community and voluntary controlled schools for academic year 2014/15	15 April 2014	Education and Change Portfolio
Environment and Transport Capital Programme 2014/15 - Approval to Spend	18 March 2014	Environment and Transport Portfolio
Approval for submission of HeadStart Southampton funding application	18 March 2014	Health and Adult Social Care Portfolio
*Past practice in assessing contributions for adult social care non residential care	18 March 2014	Health and Adult Social Care Portfolio
Southampton Local Plan for the Better Care Fund	18 March 2014	Health and Adult Social Care Portfolio
Recommissioning of School Nursing Service	15 April 2014	Health and Adult Social Care Portfolio
Implementation of the Sustainable Drainage System Approving Body	18 March 2014	Housing and Sustainability Portfolio
Sustainability and Affordable Warmth Strategy 2014-2020	18 March 2014	Housing and Sustainability Portfolio
Proposed Changes to the Housing Allocations Policy	18 March 2014	Housing and Sustainability Portfolio
Changes to existing Revenue and Capital Budgets	18 March 2014	Resources Portfolio



**CORPORATE SERVICES  
DIRECTORATE**

**THERE ARE NO ITEMS FOR THIS  
PORTFOLIO ON THIS OCCASION**



# **PLACE DIRECTORATE**

**THERE ARE NO ITEMS FOR THIS  
PORTFOLIO ON THIS OCCASION**

# **PEOPLE DIRECTORATE**



Title	Price Review for Leisure and Culture services
Details	To approve the 2014-15 price structure for Leisure, Culture
Decision Maker	Officer Decision Making
Decision Expected	17 February 2014
Date Added to the Plan	3 December 2013
Main Consultees	Relevant Cabinet Members and Officers in Key Council Departments
Consultation Method	Circulation of draft report through briefings and emails
Head of Service	Head of Leisure and Culture
Author	Nigel Greene <a href="mailto:nigel.greene@southampton.gov.uk">nigel.greene@southampton.gov.uk</a>
Background Material Available	Price Review for Leisure and Culture services
Public Comments may be sent to	Mike Harris Head of Leisure & Culture Leisure and Heritage Economic Development Southampton City Council Civic Centre, Southampton, SO14 7LP



# **EDUCATION AND CHANGE PORTFOLIO**





Title	Admission Arrangements for community and voluntary controlled schools for academic year 2014/15
Details	To consider the report of the Cabinet Member for Children's Services detailing the oversubscription criteria for community and voluntary controlled infant, junior, primary and secondary schools in the city. Also the coordinated schemes and timetables for the preschool to reception, infant to junior and primary to secondary phase transfers. It also details the proposed PANs (Published Admission Numbers) for community and voluntary controlled schools in the city for September 2015 entry
Decision Maker	Cabinet
Decision Expected	15 April 2014
Date Added to the Plan	<b>5 February 2014</b>
Main Consultees	all school, other admission authorities in the city Hampshire County Council, public, Catholic and C of E dioceses
Consultation Method	by email and by advert in Daily Echo
Head of Service	Head of Education
Author	Ross Williams <a href="mailto:ross.williams@southampton.gov.uk">ross.williams@southampton.gov.uk</a>
Background Material Available	Admission Arrangements for community and voluntary controlled schools for academic year 2014/15
Public Comments may be sent to	Ross Williams <a href="mailto:ross.williams@southampton.gov.uk">ross.williams@southampton.gov.uk</a>



# **CHILDREN'S SAFEGUARDING PORTFOLIO**

**THERE ARE NO ITEMS FOR THIS  
PORTFOLIO ON THIS OCCASION**

# **COMMUNITIES PORTFOLIO**

**THERE ARE NO ITEMS FOR THIS  
PORTFOLIO ON THIS OCCASION**

# **ECONOMIC DEVELOPMENT AND LEISURE SERVICES PORTFOLIO**

**THERE ARE NO ITEMS FOR THIS  
PORTFOLIO ON THIS OCCASION**



# **ENVIRONMENT AND TRANSPORT PORTFOLIO**



Title	Environment and Transport Capital Programme 2014/15 - Approval to Spend
Details	To consider the report of the Cabinet Member for Environment and Transport seeking approval to spend and to provide details of the Environment and Transport capital programme 2014/15.
Decision Maker	Cabinet
Decision Expected	18 March 2014
Date Added to the Plan	<b>5 February 2014</b>
Main Consultees	Policy, Democratic, Legal, Finance, HR and Property Services departments and the Cabinet Member for Environment and Transport
Consultation Method	Meetings and circulation of draft proposals
Head of Service	Director, Place (Environment and Economy)
Author	John Harvey john.harvey@southampton.gov.uk Tel: 023 8083 3927
Background Material Available	Environment and Transport Capital Programme 2014/15 – Approval to Spend
Public Comments may be sent to	John Harvey Email: john.harvey@southampton.gov.uk



**HEALTH AND ADULT SOCIAL CARE  
PORTFOLIO**



Title	Approval for submission of HeadStart Southampton funding application
Details	To consider the report of the Cabinet Member for Health and Adult Social care seeking Cabinet approval for the submission of an application by the Council to lead a £0.5m bid for funding under the Big Lottery Fund's HeadStart programme to improve the mental health and resilience of 10-14 year olds in Southampton.
Decision Maker	Cabinet
Decision Expected	18 March 2014
Date Added to the Plan	<b>5 February 2014</b>
Main Consultees	<p>Children and young people (through a range of means)</p> <p>Southampton voluntary sector provider and umbrella organisations;</p> <p>Southampton primary schools;</p> <p>Southampton secondary schools;</p> <p>Southampton FE colleges;</p> <p>NHS England;</p> <p>University of Southampton - Public Health;</p> <p>Southampton Solent University;</p> <p>Southampton FE colleges;</p> <p>Southampton City Clinical Commissioning Group;</p> <p>Solent NHS Trust;</p> <p>Other SCC services: Democratic, Legal and HR Services, Finance and IT, Property, Procurement and Contract Management Services, Education and Inclusion Services, Safeguarding Children Services, Housing Services, Public Health, Integrated Commissioning Unit, Leisure and Culture Services, City Services, Planning, Transport and Sustainability Services, Transformation and Performance;</p> <p>Commissioned service partners</p> <p>Other organisations which have expressed an interest in contributing to the HeadStart Southampton programme.</p>
Consultation Method	If approved the Council will be applying to be the lead agency in a local partnership which will work together to improve the resilience of Southampton 10-14 year olds. In developing a funding proposal we shall be consulting with children and young

people, voluntary and community sector partners, commissioned service providers, commissioning partners in health, Higher Education partners, schools, colleges and others who provide services to 10-14 year olds.

Head of Service

Director Of Public Health

Author

Tim Davis  
Projects Manager - Strategic Dev  
tim.davis@southampton.gov.uk  
Tel: 023 8083 4970

Background Material Available

JHWS Final Draft V7 04 04 13.pdf  
HeadStart\_Southampton\_WorkshopOneReport\_final.pdf  
HeadStart Southampton stage one application form - final.pdf  
Be Well Soton MH Strategy OCT 2012[1].pdf  
Approval for submission of HeadStart Southampton funding application

Public Comments may be sent to

Tim Davis, Email: tim.davis@southampton.gov.uk by 28 February 2014.



Title \*Past practice in assessing contributions for adult social care non residential care

Details To consider the report of Director of People into a review of the implications of past practice in assessing contributions for adult social care non residential care and the proposed actions in response to this.

This report is not for publication by virtue of category 5 (legal professional privilege) and category 3 (financial and business affairs of the Authority) of 10.4 of the Council's Access to Information Procedure Rules as contained in the Council's Constitution. It is not in the public interest to disclose this information because the overriding principle in relation to legal professional privilege favours maintaining openness of communication between lawyer and client as a fundamental principle in relation to the administration of justice in the UK. Such communications would only be disclosed in very limited circumstances where a strong argument in favour of release outweighed the primary principle of privilege. The release of such privileged advice would undermine the Council's ability to take timely and appropriate confidential legal advice in the future. The financial information contained in the report is not in the public interest to disclose as it would prejudice the Council's ability to meet its statutory duties in relation to Best Value if the information was released into the public domain .

Decision Maker Cabinet

Decision Expected 18 March 2014

Date Added to the Plan **5 February 2014**

Main Consultees Finance, Legal and Democrativ Services. Cabinet Member for Health and Adult Social Care

Consultation Method Directorate Management Team, Corporate Management Team, Cabinet Member for Health and Adult Social Care. Legal Services and Finance

Head of Service Director, People

Author Carol Valentine  
Senior Manager Personalisation and Safeguarding  
carol.valentine@southampton.gov.uk

Background Material Available Past practice in assessing contributions for adult  
social care non residential care

Public Comments may be sent Carol Valentine  
to Senior Manager Personalisation and Safeguarding  
carol.valentine@southampton.gov.uk

Title

Southampton Local Plan for the Better Care Fund

Details

To consider the report of the Cabinet Member for Health and Adult Social Care, in association with Cabinet Members for Education and Change , Children's Safeguarding and Housing and Sustainability, seeking approval of the Southampton local plan for the Better Care Fund (formally known as Integration Transformation Fund), which outlines Southampton's out of hospital strategy, ensuring seamless, safe, sustainable care, designed with and around local people and communities.

Decision Maker

Cabinet

Decision Expected

18 March 2014

Date Added to the Plan

**5 February 2014**

Main Consultees

Consultees:

Health and Wellbeing Board  
Health and Social Care Staff from Southampton City Council, Solent NHS Trust, Southern Health Foundation Trust, University Hospital Trust, Southampton City CCG  
Voluntary Sector  
Carers and service user groups  
All Local Councillors  
Healthwatch  
HOSP  
Local Medical Committee

Consultation Method

Workshops, Focus Groups and Briefing Sessions

Head of Service

Director, People, Stephanie Ramsey

Author

Donna Chapman  
Joint Commissioning Manager  
donna.chapman@scpct.nhs.uk

Background Material Available None

Public Comments may be sent to Donna Chapman  
Associate Director - System Redesign  
Integrated Commissioning Unit  
Oakley Road, Millbrook  
tel: 07879898227 : email :  
donna.chapman@southamptoncityccg.nhs.uk

Title	Recommissioning of School Nursing Service
Details	To consider the report of the Director of Public Health seeking approval of a new service specification against which Southampton School Nursing services will be recommissioned as a Child Health and Wellbeing Service from January 2015.
Decision Maker	Cabinet Member For Health and Adult Social Care
Decision Expected	15 April 2014
Date Added to the Plan	<b>5 February 2014</b>
Main Consultees	Schools, colleges, other local health service providers, other neighbouring commissioning authorities, Public Health England, parents and the current service provider.
Consultation Method	Discussion and dialogue with schools, other neighbouring commissioning authorities, Public Health England, and the current service provider through meetings and correspondence.
Head of Service	Director Of Public Health
Author	Tim Davis Projects Manager - Strategic Dev tim.davis@southampton.gov.uk Tel: 023 8083 4970
Background Material Available	Decision to change the service specification for the School Nursing Service and go out to tender
Public Comments may be sent to	Tim Davis Email: tim.davis@southampton.gov.uk



# **HOUSING AND SUSTAINABILITY PORTFOLIO**





Title	Implementation of the Sustainable Drainage System Approving Body
Details	To consider the report of the Cabinet Member for Housing and Sustainability detailing the operational arrangements for and seeking the delegation of authority to the Head of Planning Transport and Sustainability to establish and implement the statutory function.
Decision Maker	Cabinet
Decision Expected	18 March 2014
Date Added to the Plan	7 January 2014
Main Consultees	Relevant Cabinet Member and officers within Democratic, Legal, Finance, Property Services
Consultation Method	Circulation of draft report via emails and meetings
Head of Service	Head of Planning Sustainability and Transport
Author	Bernadine Maguire  bernadine.maguire@southampton.gov.uk Tel: 023 8083 2403
Background Material Available	Implementation of the Sustainable Drainage System Approving Body
Public Comments may be sent to	Bernadine Maguire, Flood Risk Management Officer Bernadine.maguire@southampton.gov.uk 023 8083 2403
Slippage/Variations/Reason for Withdrawal	Date amended from 18th February 2014 to 18th March 2014 due to an adjustment of Cabinet meeting dates.

Title	Sustainability and Affordable Warmth Strategy 2014-2020
Details	The purpose of this Strategy is to set out Southampton City Council's commitment to the development and implementation of the Sustainability and Affordable Warmth Policy Statement that was agreed by Cabinet in October 2013.
Decision Maker	Cabinet Member for Housing and Sustainability Services
Decision Expected	18 March 2014
Date Added to the Plan	7 January 2014
Main Consultees	Tenants Resource Group
Consultation Method	Verbal update at residents' meetings
Head of Service	Head of Housing
Author	Terry May  terry.may@southampton.gov.uk
Background Material Available	Sustainability and Affordable Warmth Strategy 2014-2020
Public Comments may be sent to	Terry May

Title	Proposed Changes to the Housing Allocations Policy
Details	To consider the report of the Cabinet Member for Housing and Sustainability portfolio in respect of proposed changes to the Council's housing allocations policy
Decision Maker	Cabinet
Decision Expected	18 March 2014
Date Added to the Plan	
Main Consultees	Sample of existing tenants and applicants on the waiting list, all citizens via survey on city web, local housing associations and neighbouring local authorities, staff, Health and Social Care, Finance, Legal Services, Democratic Services, Property Services, Cabinet Member for Housing and Sustainability.
Consultation Method	Stratified survey sent by post to tenants and applicants, open consultation for all citizens on city web (full survey and option to complete in smaller sections), direct consultation with housing associations in the area, Health and Social Care and neighbouring local authorities, staff survey.
Head of Service	Head of Housing
Author	Liz Slater  liz.slater@southampton.gov.uk Tel: 0238083
Background Material Available	Proposed changes to the housing allocations policy
Public Comments may be sent to	janet.gay@southampton.gov.uk



# **LEADER OF THE COUNCIL**

**THERE ARE NO ITEMS FOR THIS  
PORTFOLIO ON THIS OCCASION**

# **RESOURCES PORTFOLIO**





Title	Changes to existing Revenue and Capital Budgets
Details	To consider the report of the Chief Financial Officer setting out changes to existing Revenue and Capital budgets.  This Item is a standard Item and will remain on the Forward Plan until required.
Decision Maker	Cabinet
Decision Expected	18 March 2014
Date Added to the Plan	1 October 2012
Main Consultees	Relevant officers and Cabinet Members.
Consultation Method	Briefings, emails and meetings between relevant officers and Cabinet Members.
Head of Service	Andy Lowe Chief Financial Officer
Author	Alison Chard Finance Manager Alison.Chard@southampton.gov.uk Tel: 023 8083 4897
Background Material Available	None listed
Public Comments may be sent to	Alison Chard - Deputy Head of Finance Tel: 023 8083 4897, Email: alison.chard@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	This is a standard item that will remain on the Forward Plan until required